



City and County of Swansea

Minutes of the **Scrutiny Inquiry Panel - Procurement**

Remotely via Teams

Wednesday, 20 October 2021 at 10.00 am

Present: Councillor C A Holley (Chair) Presided

Councillor(s)

P Downing
J W Jones

Councillor(s)

P K Jones
H M Morris

Councillor(s)

L R Jones
T M White

Other Attendees

Christopher Parker, Computer Centre UK Ltd
Amanda Carr, Swansea Council for Voluntary Services (SCVS)
Mark Thomas, Days Fleet
Rhys Morgan, LBS Builders Merchants Ltd

Officer(s)

Chris Williams Head of Commercial Services
Michelle Roberts Scrutiny Officer

Apologies for Absence

Councillor(s): V M Evans, I E Mann, B J Rowlands and M Sherwood

1 Disclosures of Personal and Prejudicial Interest

None

2 Prohibition of Whipped Votes and Declaration of Party Whips

None

3 Minutes and responses to follow up questions

Minutes of the 13 September and 27 September 2021, along with response to the follow up question from the meeting on the 27 September, were received by the Panel.

4 Public Questions

No public questions were received.

5 Procurement - Roundtable meeting with Stakeholders

The Panel welcomed the Contractors who agreed to attend the meeting, thanking them for their time and contribution.

In attendance were:

- Christopher Parker, Computer Centre UK Ltd
- Amanda Carr, Swansea Council for Voluntary Services (SCVS)
- Mark Thomas, Days Fleet
- Rhys Morgan, LBS Business Merchants Ltd

A number of issues for discussion were sent to them in advance of the meeting and these formed the basis of the discussion:

- a) What are your experiences of the procurement process in Swansea (positive and/or negative)
- b) Do you believe that the Councils procurement processes and systems are efficient, transparent and consistently applied?
- c) Have you experienced any barriers in accessing the procurement processes in Swansea?
- d) In your opinion do you think the council is effective at procuring locally, ethically and greenly?
- e) Given your experience working with Swansea Council is there any element of the Procurement process you would like to see changed?

The transcript highlighting the key points raised will be included in the Panel's Findings report, which will be discussed at the Panel meeting on the 24 November 2021.

6 Inquiry Project Plan

The Panel accepted the project plan.

The meeting ending at 11.14pm

Chair